

CHOOSE FROM MORE THAN 500

# ONLINE COURSES



School Name here

Our online courses are informative, fun, convenient, and highly interactive. We focus on creating warm, supportive communities for our learners.

## POPULAR COURSES INCLUDE:

### Accounting Fundamentals

Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

### A to Z Grant Writing

This course provides students with the hands-on experience and knowledge they need to successfully begin writing grant proposals, including real-world scenarios, and the opportunity to improve their work by reviewing previous grant proposals completed by peers.

### Business and Marketing Writing

Write great marketing copy to improve your company's image and your chances of getting hired or promoted.

### Creating Web Pages

Learn the basics of HTML as you design, create, and post your very own website.

### Effective Business Writing

Improve your career prospects by learning how to develop powerful written documents that draw readers in and keep them motivated to continue to the end.

### Fundamentals of Supervision and Management

Learn the people skills required to motivate and delegate, and learn tools for solving problems and resolving conflicts.

### GMAT Preparation

Discover powerful test-taking techniques and methods for improving your score on the GMAT.

### Grammar Refresher

Develop your English grammar skills and take your writing and speaking to the next level of excellence in this course.

### Intro to CSS3 and HTML5

Learn to create state-of-the-art Web sites using modern CSS3 and HTML5 techniques.

### Introduction to SQL

Learn to create state-of-the-art websites using modern CSS3 and HTML5 techniques.

### Leadership

Gain the respect and admiration of others, exert more control over your destiny, and enjoy success in your professional and personal life.

## COURSE FEATURES:

- 100% Online
- 6-Week instructor-moderated or 3-month self-guided formats
- Learn from industry experts
- Receive a certificate of completion

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