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# ONLINE COURSES



Our instructor-moderated online courses are informative, fun, convenient, and highly interactive. We focus on creating warm, supportive communities for our learners.

## **A to Z Grant Writing**

Learn how to research and develop relationships with potential funding sources, organize grant writing campaigns, and prepare proposals.

## **Accounting Fundamentals I and II**

Give yourself skills that are in high demand by exploring corporate accounting with a veteran instructor.

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Gain a working knowledge of the computer skills you'll need to succeed in today's job market.

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Learn the basics of HTML as you design, create, and post your very own website.

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Become proficient in using Microsoft Excel and discover countless shortcuts, tricks, and features for creating and formatting worksheets quickly and efficiently.

## **Introduction to Microsoft Word** (Versions: 2016, 2019)

Learn how to create and modify documents using MS Word, the world's most popular word processing program.

## **Introduction to SQL**

Gain a solid working knowledge of the most powerful and widely used database programming language.

### **COURSE FEATURES:**

- 100% Online
- 24 /7 Course access
- 6-Week format
- Learn from industry experts
- Receive a certificate of completion

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