

# Use your time to LEARN ONLINE

LEARN ANYWHERE,  
ANYTIME!

**300+**  
COURSES TO CHOOSE FROM!

Our Fundamentals online courses are informative, fun, convenient, and highly interactive. We focus on creating warm, supportive communities for our learners.

## COURSE FEATURES:

- 100% Online
- 24/7 Course access
- 6-Week instructor-moderated or 3-month self-guided formats
- Learn from industry experts
- Receive a certificate of completion



## POPULAR COURSES INCLUDE:

### **Building Teams That Work**

What are the secrets to managing successful teams in the workplace? Explore communication techniques and problem-solving skills that will help you get your team on track in no time.

### **Creating a Classroom Website**

Learn how to create a classroom website and how having one can make you a more effective and dynamic teacher.

### **Creating Web Pages**

Learn the basics of HTML as you design, create, and post your very own website.

### **Creating WordPress Websites**

Learn how to create websites with WordPress, the world's most popular website building platform.

### **Homeschool With Success**

Discover how to homeschool your children in a way that ensures they get what they need both academically and socially.

### **Individual Excellence**

Master twelve career-enhancing skills including goal setting, time management, personal organization, and creativity.

### **Integrating Technology in the Classroom**

In this professional development course for teachers, you will learn about technology integration in the classroom and gain the skills needed to use tools like apps, assistive technology, and blogs effectively.

### **Interpersonal Communication**

Become aware of the conscious and unconscious codes of meaning people send when communicating with others.

### **Keys to Effective Communication**

Lost for words? Don't be! Learn to build rapport, trust, warmth, and respect through conversation.

### **Leadership**

Gain the respect and admiration of others, exert more control over your destiny, and enjoy success in your professional and personal life.

### **Personal Finance**

Protect your assets and discover how best to achieve all your financial goals.

### **Using the Internet in the Classroom**

Discover how you can use the Internet to make teaching easier for you and more relevant to your students.

To learn more, view all courses, and enroll, visit: