

# FALL PROGRAMS



## FEATURES INCLUDE:

- Self-paced, Start anytime
- 24/7 Access
- Books and materials included
- Certificate of Completion
- Certification Exam Voucher may be included
- Financial assistance available
- Student Advisors Included
- Industry Recognized Certifications
- Counselors help match your interests



# ONLINE CAREER TRAINING PROGRAMS

Learn in-demand skills around your schedule. This online, self-paced training is designed to prepare you for entry or advancement in career opportunities.

### **CPC CERTIFIED MEDICAL ADMINISTRATIVE ASSISTANT WITH MEDICAL BILLING AND CODING (Vouchers Included)**

Learn to handle the increasing complexities of healthcare management and medical billing and coding for a competitive edge in the healthcare field.

### **CPC MEDICAL BILLING AND CODING (Voucher Included)**

Get a foundation of medical vocabulary, to help you better understand doctors' notes and medical record contents and learn essential medical office.

### **PHARMACY TECHNICIAN (Voucher Included)**

Train to enter this rapidly growing field as a Pharmacy technician, supporting licensed pharmacists in providing health care to patients.

### **PARALEGAL (Voucher Included)**

In this program you will prepare you to become a legal secretary or paralegal and to take the Certified Paralegal certification exam.

### **COMPTIA CERTIFICATION TRAINING: A+, NETWORK+, SECURITY+ (Vouchers Included)**

Get a comprehensive foundation for IT professionals, incorporating CompTIA A+, CompTIA Network+, and CompTIA Security+ specific training, and preparing you for the corresponding industry certification exams.

### **HVACR CERTIFIED TECHNICIAN**

A comprehensive online training program that encompasses heating, ventilation, air conditioning, and refrigeration.

### **LEAN SIX SIGMA GREEN BELT AND BLACK BELT (Exam Cost Included)**

Learn the principles of both Lean Six Sigma Green Belt and Lean Six Sigma Black Belt, before sitting for the certification exams.

### **THE COMPLETE PROJECT MANAGER WITH CAPM AND PMP PREP**

Expand your knowledge and application of project management concepts with this online program and get prepared for either the CAPM or PMP certifications.

### **PROFESSIONAL BOOKKEEPING WITH QUICKBOOKS 2017 (Software Included)**

Prepare for a career in the high-demand field of bookkeeping and accounting, as you master QuickBooks 2017, the leading financial software tool for small businesses.

### **HUMAN RESOURCES PROFESSIONAL**

Master the skills you need to gain an entry-level position in human resources and prepare to take the PHR certification exam.

### **MOBILE AND DESKTOP WEB DEVELOPER**

Develop a solid background in the latest web development technologies for desktop and mobile environments, and at the very end of the program, you'll be able to build traditional and mobile websites.

### **CERTIFIED WEDDING PLANNER**

This program will provide all the knowledge you need to work as a professional wedding planner or start your wedding planning business.

Enroll or view our online courses at: