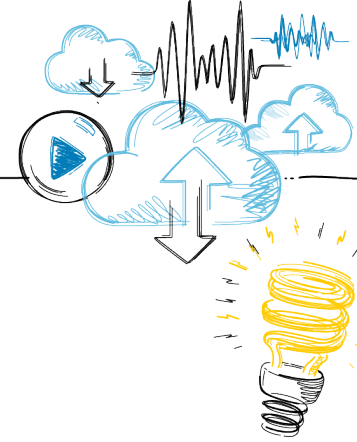


A woman with long blonde hair, wearing a purple short-sleeved top, is standing in a room filled with filing cabinets. She is looking down at a stack of papers she is holding. The background shows rows of filing cabinets with colorful labels. The text 'Certified Health Unit Coordinator' is overlaid on the right side of the image.

Certified Health Unit Coordinator

Outline



Jobs

- 14% projected growth rates

Typical Day

- Transcribe and update documentation and orders

Top Employers

- Mayo Clinic, MultiCare, HealthEast Care System

Target Audience

- Female, 1-4 years work experience, bilingual a plus

Exam Overview

- Offered year round electronically

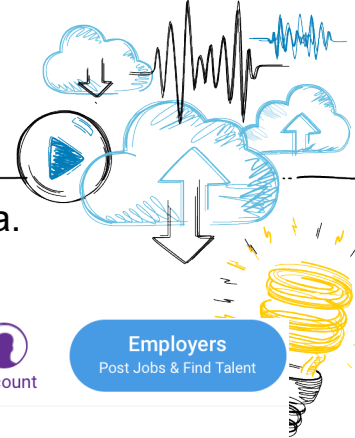
Certificate Overview

- Certified Health Unit Coordinator

Other Information

- SOC: 43-6013
- CIP: 51.0703

Jobs



Go to any jobs website to research job prospects for Health Unit Coordinator in your local area.

MONSTER

health unit coordinat

Location

Search



Employers
Post Jobs & Find Talent

Find Jobs

Career Resources

Post a Resume

Company Profiles

FILTER RESULTS BY:

SORT BY:

Relevance Date

COMPANY SEARCH:

Enter company name

JOB STATUS:

- Full Time
- Part Time

SKILLS:

Organizational Skills

Patient Care

Nursing

Healthcare

Hospital

SHOW MORE

CITY:

Health Unit Coordinator Jobs

1000+ Jobs Found

Featured Job

UPS is Hiring!

Part-Time Package Handlers & Seasonal Driver Helpers - Apply Today!



Unit Coordinator- Registered Nurse Cardiovascular Intensive Care Unit Full Time 7p-7a *

JFK Medical Center
Atlantis , FL

Posted 38 days ago

Health Unit Coordinator

Whidbey Health
Oak Harbor , WA

Posted 5 days ago

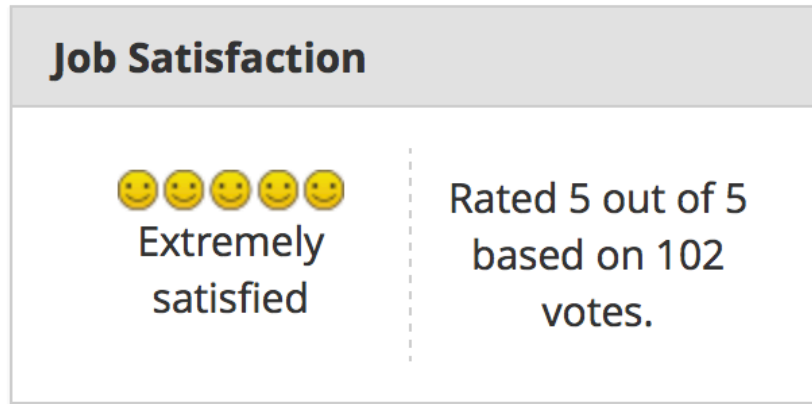
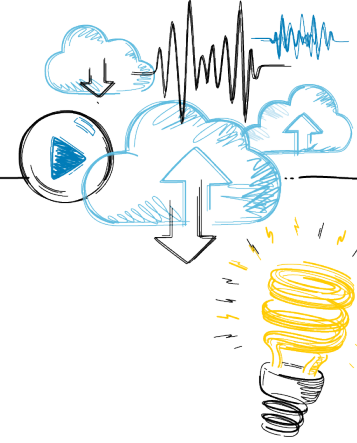
Health Unit Coordinator - O.U. Medical - Oklahoma City, OK

OU Medical Center

Average Salary:
\$32,786

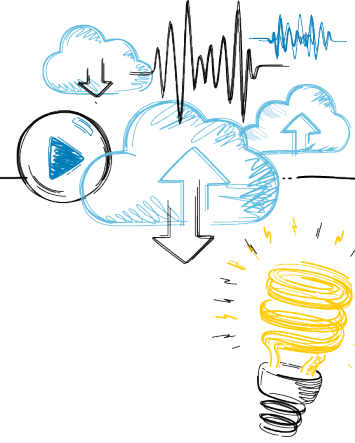
Projected Growth
Rate:
14%

Typical Day



- **Transcribe and update documentation and orders**, confirming data where necessary
- **Coordinate and** assist with activities and scheduling across groups
- **Liaise with patients**, families, nurses, and caregivers to ensure smooth operations
- **Take unit responsibility** during emergencies.

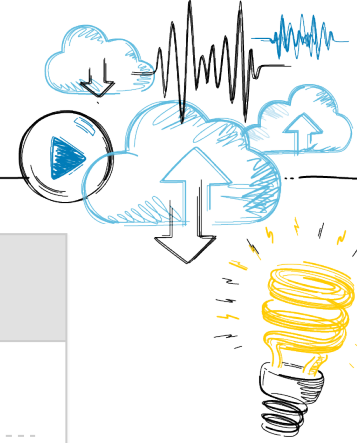
Top Employers



MAYO
CLINIC



Target Audience



Gender

Female
89 %

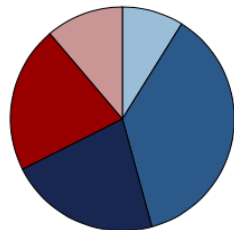


Male
11 %



Years of Experience

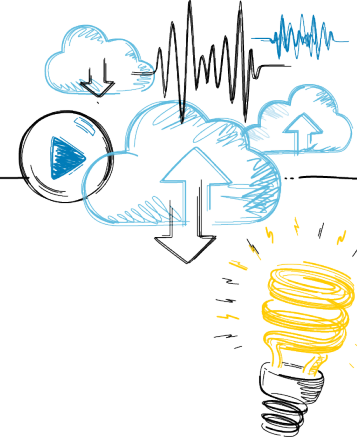
- **Less than 1 year** 9%
- **1-4 years** 37%
- **5-9 years** 22%
- **10-19 years** 21%
- **20 years or more** 11%



Skills That Affect Health Unit Coordinator Salaries

Bilingual	▲9%
Telemetry	▲4%
Medical Terminology	▲2%
Customer Service	0%
Data Entry	0%
Electronic Medical Records (EMR)	0%
Medical Records	0%
Transcription	0%
National Average	\$30,000
Scheduling	▼5%

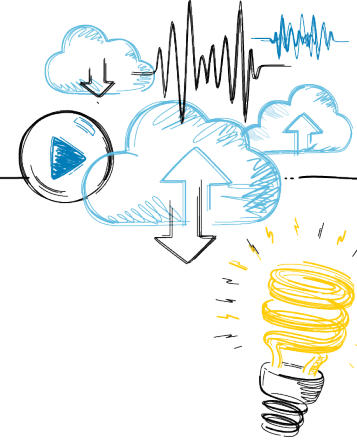
Exam Overview



Certified Health Unit Coordinator exam:

- Cost \$195
- 2.5 hours
- 120 questions
- Year round electronic testing available
- Eligibility:
 - High School Diploma or equivalent
- Must recertify every three years

Certification Overview



Provides proof to your employer, other health care professionals, the public, and your peers that you have demonstrated the basic knowledge and skills in areas of health unit coordinating

Certification can be a source of recognition nationwide, an aid for career advancement, and **a condition of employment.**

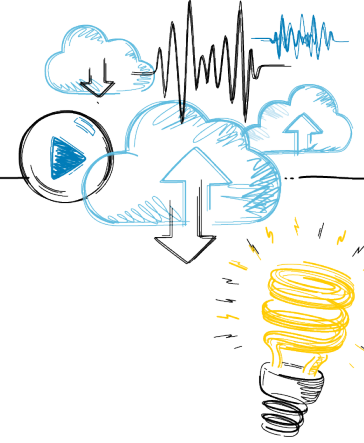
Covers areas of:

- Order management
- Health unit coordination
- Equipment/technical procedures
- Professional development

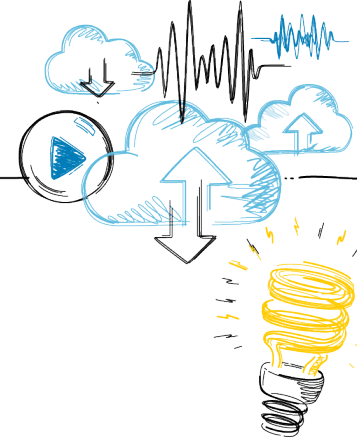
Other Information

SOC: 43-6013 – Medical Secretaries

CIP: 51.0703 – Health Unit Coordinator/Ward Clerk



Why ed2go?



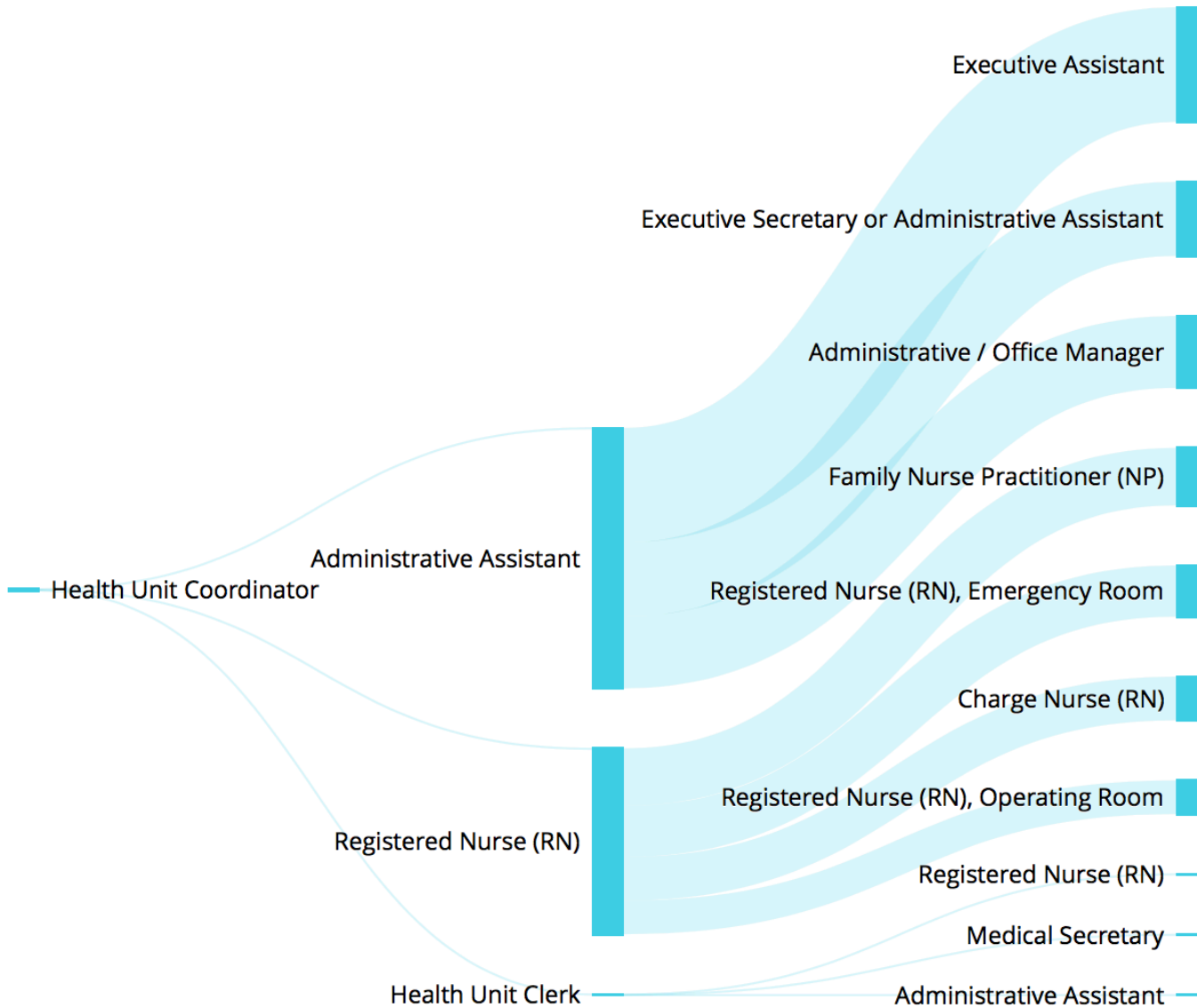
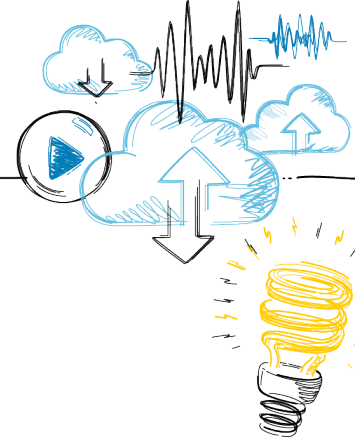
- Program includes exam voucher and medical terminology
- Students have access to the Virtual Career Center
- Dedicated student advisor for each student



Appendix

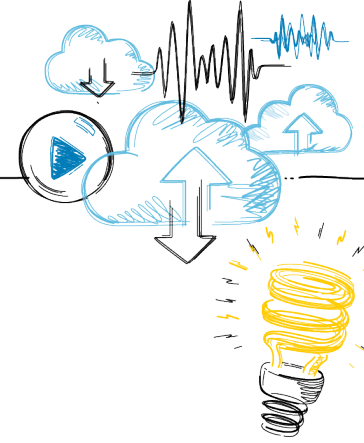


Career Pathways



Source: Payscale.com

Product Screenshot



Coming Soon!