

ADVANCED CAREER TRAINING ONLINE

ANYTIME, ANYWHERE...
JUST A CLICK AWAY!

Prepare for employment in some of today's hottest careers with a comprehensive, affordable, and self-paced Advanced Career Training course.

You can begin these courses at any time and learn at your own pace. Upon successful completion of all required coursework, you will receive a Certificate of Completion.

Features:

- Facilitators and mentors are available to answer questions and help you through your studies
- Career Counselors will help you prepare for the transition from the classroom to the workplace
- Courses are all open-enrollment and self paced
- No additional charges - all materials, workbooks, and software are included in the course fee
- Payment plans available

Freight Broker/Agent Training

Learn the skills to be a successful Freight - Load Broker Agent. Tutorials and projects will teach you the practical application of Freight Broker skills.

Medical Coding and Billing

Upon successful completion of the Medical Billing and Coding course, students will be prepared for an entry-level position doing medical billing or coding in a medical office setting.

Medical Transcription

This nationally recognized medical transcription online course prepares you to start a new career as a medical transcriptionist.

Paralegal

This course will prepare you to be successful in the fast growing paralegal career field. The paralegal course includes free access to the official NALA Campus certification exam prep and Westlaw.

Pharmacy Technician

This nationally recognized Pharmacy Technician online course teaches the skills needed to gain employment as a Pharmacy Tech in either the hospital or retail setting.

Project Management

This course will provide you with a solid introduction to the understanding of project management and help you comply with the minimum 35 hours of training as required by the Project Management Institute (PMI) before you take the Project Management Professional (PM) exam.

Six Sigma Black Belt

Course material provides an in-depth look at the Six Sigma Black Belt DMAIC problem-solving methodology, as well as deployment and project development approaches.

Veterinary Assistant

Students in this course learn about the care of animals as well as how to recognize signs of illness and disease. This online course also covers interpersonal communication, interaction with clients and their animals, as well as how to assist the veterinarian during examinations. And much more!

More courses are available in the following areas:

- **Business and Professional**
- **Healthcare and Fitness**
- **Management and Corporate**
- **Media and Design**
- **Hospitality and Gaming**
- **Skilled Trades and Industrial**
- **IT and Software Development**

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