

Quick. Affordable. Effective. Online Courses



Our instructor-led online courses are informative, fun, convenient, and highly interactive. We focus on creating warm, supportive communities for our learners.

Course Features:

- 24-Hour Access
- Online Discussion Areas
- 6 Week Format
- Monthly start sessions

A to Z Grant Writing

Learn how to research and develop relationships with potential funding sources, organize grant writing campaigns, and prepare proposals.

Accounting Fundamentals I & II

Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more. Follow up by giving yourself skills that are in high demand by exploring corporate accounting with a veteran instructor.

Computer Skills for the Workplace

Gain a working knowledge of the computer skills you'll need to succeed in today's job market.

Creating Web Pages

Learn how to design, create, and post your very own site on the Internet's World Wide Web using HTML. Discover low-cost marketing techniques and search engine strategies.

Introduction to Microsoft Excel

Versions Available: 2007, 2010, 2013, 2016

Become proficient in using Microsoft Excel and discover countless shortcuts, tricks, and features for creating and formatting worksheets quickly and efficiently.

Introduction to Microsoft Word

Versions Available: 2007, 2010, 2013, 2016

Learn how to create and modify documents using MS Word, the world's most popular word processing program.

Introduction to SQL

Gain a solid working knowledge of the most powerful and widely used database programming language.

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Jump Start your Career Online Programs



Prepare for employment in some of today's hottest careers with a comprehensive, affordable, and self-paced online Career Training Program.

Course Features:

- 24-Hour Access
- 6-18 month format
- All materials included
- Industry certification
- Financial assistance available

CompTIA Certification Training: A+, Network+, Security+ Voucher Included (420 HRS)

This program provides a comprehensive foundation for IT professionals, and prepares you for the corresponding industry exams that are desirable for IT professionals.

Entrepreneurship: Start-Up and Business Owner Management (300 HRS)

This program covers everything from financing to leadership. You'll learn the keys to business planning, communication skills, marketing, and management. If you've ever thought about owning your own business, this program can help make that dream come true!

Paralegal (300 HRS)

Prepare for success in this growing career field with this online program. Learn about the American legal system, how to conduct legal research and legal interviews, how to perform legal analyses, and more. Your training will prepare you to become a legal secretary or paralegal and to take the certification exam.

Purchasing and Supply Chain Management (300 HRS)

Develop essential managerial skills, and learn to effectively manage all aspects of the purchasing process, including procurement, distribution, supply chain management, and more, with the skills you'll learn in this online program.

Six Sigma Black Belt (200 HRS)

This Program provides you with an in-depth look at the Six Sigma Black Belt problem-solving methodology, deployment, and project development approaches.

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